# **Agreement Protocol**

#### **Step One:**

Not later than 72 hours before a Household Goods Carrier (HGC) is to travel through the two covered segment locations (see map), you will submit electronically or by fax a signed Agreement to the Department of Transportation and to the Garberville area CHP office a copy of the Interim Access Agreement for Household Goods Carriers. You will need the name of the HGC, your California PUC number/DOT number, a copy of the required insurance policy and certificate of insurance.

1. Keith Witte

Caltrans, District 01 Truck Service Manager 1656 Union Street, RM 56A Eureka, CA 95502-3700 Phone: 707-441-5875

Fax: 707-445-6317

Email: keith\_witte@dot.ca.gov

2. Lt. Brett Fabbri

California Highway Patrol Garberville Area Office

P.O. Box 515

Garberville, CA 95562 Phone: 707-923-2155

Fax: 707-923-2159

Email: bfabbri@chp.ca.gov

## **Step Two:**

Within 24 hours of your arrival at the locations you will call or email the Garberville CHP area office at (707-923-2155) or (bfabbri@chp.ca.gov).

### **Step Three:**

Meet the escort at a designated time and location. Travel safely.

### **In the Event of Accidents:**

You must report any accidents in these two locations to the Department of Transportation within 30 days by sending a fax to the following telephone number (707-445-6314).

#### **Inclement Weather:**

You need to check ahead with the Highway Patrol to determine if there are any limitations due to weather as required in the Agreement.